

USA JOBS – APPLICATION PROCESS

North Dakota Farm Service Agency welcomes all individuals to apply for our vacant positions. To ensure that applicants have the materials necessary to apply, we have an applicant user guide which provides the step by step procedure of “How to applying on-line” at the USA jobs website.



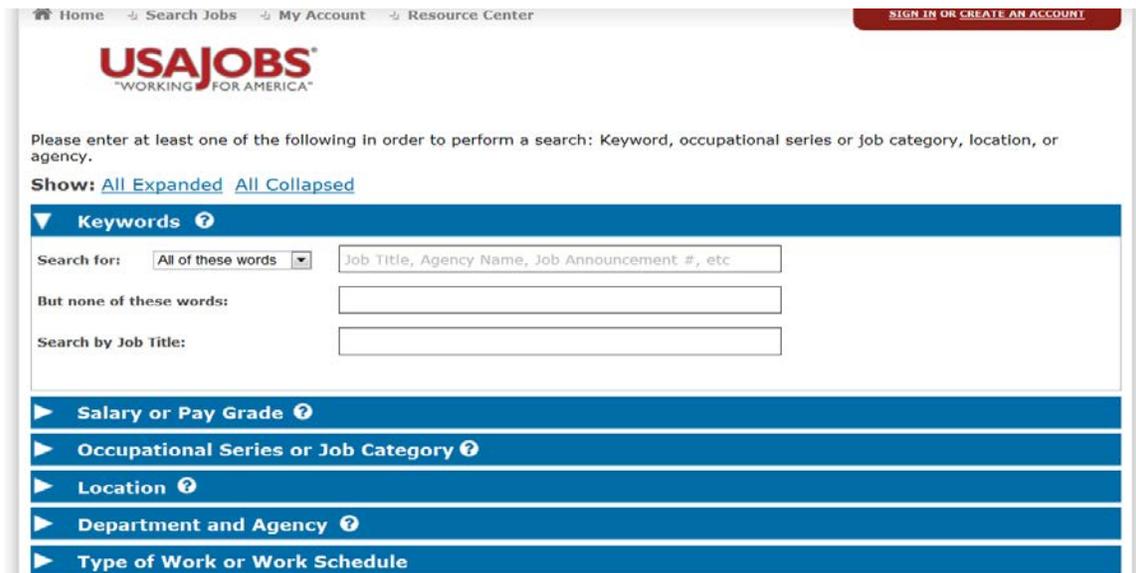
First Time Applicants

Applicants who are interested in open government positions can find them at <https://www.usajobs.gov/>



Above is the home page for the USA jobs website, applicants must “create an account” in order to start the application process.

*You do not need to “create an account” if you are only searching for government jobs but will be required to have one to apply. (job search screen below)



Home Search My Account Resource Center Sign In

USAJOBS WORKING FOR AMERICA **Create Account**

Welcome to USAJOBS!

USAJOBS is the official job site of the U.S. Federal Government. It's your one-stop source for Federal jobs and information.

With your new account you'll be able to:

- Build and store up to five distinct resumes
- Save and automate job searches
- Save and apply for jobs
- Search by Agency, Occupation, Location...
- Apply to Federal Agencies
- Learn how to use USAJOBS
- Learn about the Federal hiring process
- Discover special hiring programs
- See which jobs are in demand

Be advised that only one account can be created for each email address.
Be sure the email account you use is only accessible by you and the email account is properly secured.

Primary Email

Confirm Primary Email

Username

Username must be between 8 and 20 alphanumeric characters, must contain at least one letter, at least one number and must not contain special characters except underscore(_), ampersand(&) and period(.).

What is your email format preference?
 Text HTML

Some email providers block HTML messages. Select "Text" to ensure your emails go through. [?](#)

Terms and Conditions

This U. S. Federal Government system is to be used by authorized users only. Information from this system resides on computer systems funded by the government. The data and documents on this system include Federal records that may contain sensitive information protected by various Federal statutes, including the Privacy Act, 5 U.S.C. § 552a.

All access or use of this system constitutes user understanding and acceptance of these terms and constitutes unconditional consent to review, monitoring and action by all authorized government and law enforcement personnel. While using this system your use may be monitored, recorded and subject to audit.

Unauthorized user attempts or acts to (1) access, upload, change, or delete or deface information on this system, (2) modify this system, (3) deny access to this system, (4) accrue resources for unauthorized use or (5) otherwise misuse this system are strictly prohibited. Such attempts or acts are subject to action that may result in criminal, civil, or administrative penalties.

[I agree. Create my account.](#)

To create an account, you must enter a primary email address and Username. Then simply click on "I agree, create my account" at the bottom of the screen.

Home Search My Account Resource Center Sign In

USAJOBS WORKING FOR AMERICA **Create Account**

Thanks!

The personalized link to your new account will be sent to your email address [REDACTED]. Please check your email to log in to USAJOBS. This process may take up to 10 minutes.

If you are having trouble reaching your email or have not received your personalized link first check your spam folder, then please [Contact Us](#).

[Back to USAJOBS](#)

[I agree. Create my account.](#)

Next, you'll receive a message that your account has been created and to check your email account to log in.

USA JOBS – APPLICATION PROCESS

Home Search Jobs My Account Resource Center **SIGN IN OR CREATE AN ACCOUNT**

USAJOBS
"WORKING FOR AMERICA"

Keyword: **Location:**
Keywords, Job Title, Control #, Agency, Skills City, State, ZIP Code, or Country

U.S. Citizens
 Federal Employees **?**

Search
[Advanced Search >](#)

[Individuals with Disabilities](#) | [Veterans](#) | [Students and Recent Graduates](#) | [Senior Executives](#)

Sign in (Logging on) – click on the "sign in"

USAJOBS
"WORKING FOR AMERICA"

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All access or use of this system constitutes user understanding and acceptance of these terms and constitutes unconditional consent to review, monitoring and action by all authorized government and law enforcement personnel. While using this system your use may be monitored, recorded and subject to audit.

Unauthorized user attempts or acts to (1) access, upload, change, or delete or deface information on this system. (2) modify this system. (3) deny access to this system. (4) accrue resources for unauthorized use or (5) otherwise misuse this system are strictly prohibited. Such attempts or acts are subject to action that may result in criminal, civil, or administrative penalties.

Sign In

Username or Primary/Secondary Email

Password

[Forgot your username or password?](#) **Sign In**

Don't have a USAJOBS account? [Create a new account](#)

Enter your Username or email account address.

Enter your password and click on Sign In.

Home Search Jobs My Account Resource Center **Welcome Michelle! | Sign out**

USAJOBS
"WORKING FOR AMERICA"

Keyword: **Location:**
Keywords, Job Title, Control #, Agency City, State, ZIP Code, or Country **Search**
[Advanced Search >](#)

My Account

Profile

Last Login:
11/06/2014 09:10 AM ET

Last Profile Update:
07/31/2014 01:25 PM ET

Edit Profile

Did You Know?

Your "my account" page will appear on the screen.

You'll have a menu bar at the top of the screen and one on the left hand side, to navigate around the website.

Home Search Jobs My Account Resource Center Welcome Michelle! Sign out

USAJOBS
"WORKING FOR AMERICA"

Keyword: Location: [Advanced Search >](#)

Contact Information Hiring Eligibility Other Demographic Account Information

Please Note: Fields with an (*) are required fields.

Legal Name

Prefix	First Name *	Middle Name	Last Name *	Suffix
--Select--	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
--Select--				

Address

Address 1 *

Address 2

Country *

Postal Code * City/Town * State/Territory/Province *

Telephone

Telephone 1 * Ext:

Telephone 2 Ext:

Telephone 3 Ext:

Email

Primary Email Address *

Secondary Email Address

What is my [Secondary Email Address](#) used for?

What is your email format preference? HTML Text
Some email providers block HTML messages. Select "Text" to ensure your emails go through.

Be advised that only one account can be created for each email address. Be sure the email account you use is only accessible by you and the email account is properly secured.

Complete the * required items and click on the Next button.

-  Profile
-  Resumes
-  Saved Searches
-  Inbox
-  Saved Jobs
-  Saved Documents
-  Application Status

Please Note: Fields with an (*) are **required fields**.

The following Hiring Eligibility Questions will help federal staffers determine if you are eligible for [competitive](#) or [non-competitive](#) jobs with the government.

1. Are you a U.S. Citizen? * Yes No

2. Select the statement that best applies for your [Selective Service registration status](#).*

- I am a female, and therefore I am exempt from registering with the Selective Service.
- I am a male born on or after January 1, 1960 and I have registered for the Selective Service.
- I am a male born on or after January 1, 1960, and I have not registered for the Selective Service, but I have an approved exemption.
- I am a male born on or after January 1, 1960, and I have not registered for the Selective Service.
- I am a male born before January 1, 1960 and therefore I am exempt from registering with the Selective Service.

3. Are you a Veteran of the U.S. Armed Forces or are you eligible for "[derived](#)" preference? *

Yes No

4. Please select the statement below which best reflects your federal employment status (if applicable).* 

- I am not and have never been a federal civilian employee.
- I am currently a federal civilian employee.
- I am a former federal civilian employee with [reinstatement](#) eligibility.
- I am a former federal civilian employee but do not have [reinstatement](#) eligibility.

Special Hiring Options 

Select from among the special hiring authorities listed below for which you are eligible. (Please note that agencies will require documentation of eligibility prior to your appointment.)

Identification of eligibility for any special hiring authority is entirely voluntary, and you will not be subject to any adverse treatment if you decline to provide it. If you do not wish to volunteer this information at this time, you may still choose to apply for jobs, as they are announced, under any of these special hiring authorities for which you are eligible. If you volunteer to provide information here about the special hiring authorities for which you believe you are eligible, then agencies who are searching for potential applicants to hire under one of these authorities may be able to locate your resume through USAJOBS and invite you to apply. Otherwise, this information will be retained in the USAJOBS database and not disclosed. For information on each of the special hiring options below, please review the definitions on our [Special Hiring Options](#) page.

- Veterans Recruitment Appointment (VRA)
- 30% or More Disabled Veteran
- Disabled veterans who have completed a VA training program
- Military Spouse
- Certain former overseas employees
- Schedule A Disabled

Complete the * required items and click on the Next button at the bottom of the screen.

Home Search Jobs My Account Resource Center Welcome Michelle! Sign out

USAJOBS
"WORKING FOR AMERICA"

Keyword: Location: [Advanced Search >](#)

My Account Contact Information Hiring Eligibility **Other** Demographic Account Information

Profile

Resumes

Saved Searches

Inbox

Saved Jobs

Saved Documents

Application Status

The following questions are optional and can be used by Agency officials to identify applicants with skill sets and preferences appropriate for their job or work environment. Including this information will provide recruiters with additional detail on the type of position you are seeking. It will not exclude your resume from consideration. Your responses will also be used to help increase the relevance of your search results.

1. Are you willing to travel?

Yes

No

If yes, what percentage of duty time will you travel?

▼

2. What type of work are you willing to accept? ⓘ

All

Permanent

Temporary

Term

Detail

Presidential Management Fellows

Recent Graduates

Internships

Telework

Seasonal

Summer

Multiple Appointment Types

Intermittent

3. What type of work schedule are you willing to accept? ⓘ

All

Full Time

Part Time

Shift Work

Intermittent

Job Share

Multiple Schedules

Complete your selections and then click on the Next button at the bottom of the screen.

The screenshot shows the USAJOBS application interface. At the top, there are navigation links for Home, Search Jobs, My Account, and Resource Center. A user is logged in as 'Michelle' with a 'Sign out' option. The main header features the USAJOBS logo and search fields for 'Keyword' and 'Location'. Below the header is a navigation bar with tabs for 'My Account', 'Contact Information', 'Hiring Eligibility', 'Other', 'Demographic', and 'Account Information'. The 'Demographic' tab is active, displaying a survey form. The form includes a 'Please Note' section, a privacy statement, and a series of questions with radio and checkbox options for demographic information.

Please Note: Fields with an (*) are required fields.

YOUR PRIVACY IS PROTECTED

This information is used to determine if our equal employment opportunity efforts are reaching all segments of the population, consistent with Federal equal employment opportunity laws. Responses to these questions are voluntary. Your responses will not be shown to the panel rating the applications, to the official selecting an applicant for a position, or to anyone else who can affect your application. This form will not be placed in your Personnel file nor will it be provided to your supervisors in your employing office should you be hired. The aggregate information collected through this form will be kept private to the extent permitted by law. See the Privacy Act Statement below for more information.

Completion of this form is voluntary. No individual personnel selections are made based on this information. There will be no impact on your application if you choose not to answer any of these questions.

I wish to decline to respond to the demographic questions.

1. Sex:
 Male Female

2. Ethnicity:
 Hispanic or Latino - a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race
 Not Hispanic or Latino

3. Race (Check all that apply):
 American Indian or Alaska Native - a person having origins in any of the original peoples of North or South America (including Central America), and who maintains tribal affiliation or community attachment.
 Asian - a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, or Vietnam.
 Black or African American - a person having origins in any of the black racial groups of Africa.
 Native Hawaiian or Other Pacific Islander - a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific islands.
 White - a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

4. Disability/Serious Health Condition:
 The next questions address disability and serious health conditions. Your responses will ensure that our outreach and recruitment policies are reaching a wide range of individuals with physical

Complete your selection and click on the Next button at the bottom of the screen.

Home Search Jobs My Account Resource Center
Welcome Michelle! | Sign out

Keyword:
Location:

[Advanced Search >](#)

My Account
Contact Information
Hiring Eligibility
Other
Demographic
Account Information

Profile

Resumes

Saved Searches

Inbox

Saved Jobs

Saved Documents

Application Status

Please Note: Fields with an (*) are required fields.

Username*

Password* ***** [Change Password](#)

Username must be between 8 and 20 alphanumeric characters, must contain at least one letter, at least one number and must not contain special characters except underscore(_), ampersand(&) and period(.).

To help remember and protect your password, supply some personal "hints" by selecting three different Password Questions and answers. Knowing this information can help you quickly reset your "MY USAJOBS" account using our automated account resetting tool.

Password Question 1*

Your Answer*

Password Question 2*

Your Answer*

Password Question 3*

Your Answer*

Notification Settings

Notification Alerts enable you to stay informed of changes to your application status.

Select the items that you would like to be notified of via your primary email. You may edit your preferences and unsubscribe at any time.

- When jobs I have started an application for have closed.
- When jobs I have saved are scheduled to close in three calendar days.
- When the status of an application I've submitted changes.

Account Delete: Please note that deleting your account will also delete all associated documentation with your account including application history, resumes, saved searches, and all other materials. This operation cannot be undone. I understand and wish to [Delete My Account](#).

Complete your selection and click on the Next button at the bottom of the screen.

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The screenshot shows the USAJOBS account interface. On the left is a navigation menu with links for My Account, Profile, Resumes, Saved Searches, Inbox, and Saved Jobs. The main content area displays instructions on how to use resumes, a warning about searchability, and a list of existing resumes. A callout box on the left explains that after completion, the resume will be displayed and must be set to 'MAKE SEARCHABLE'. A callout box on the right points to the 'Upload New Resume' button, instructing the user to click it to start a new resume. Below the resume list, there are two buttons: 'Build New Resume' and 'Upload New Resume'. A status bar indicates that 4 of 5 possible resumes have been created. A 'Tips' section provides additional information on searchability, renewing resumes, acceptable file formats, and a note about agency acceptance.

[Advanced Search >](#)

My Account
Profile
Resumes
Saved Searches
Inbox
Saved Jobs

USAJOBS allows you to store resumes that can be used to apply online to government agencies. You may wish to update your resume(s) before you submit the resume to a specific job opportunity announcement. **Do not** include the following types of information in your profile or resume: classified information, as defined in Executive Order 13526 (dated December 29, 2009); Social Security Number (SSN); or other personal or sensitive information you do not wish be made visible to recruiters. **PLEASE NOTE** that including a photograph of yourself may result in your resume/application not being accepted by the hiring agency.

If you make your resume searchable, your profile information and **all** resume information will be visible to recruiters searching our resume bank.

Resume 4: 2014 Resume
[View](#) | [Edit](#) | [Duplicate](#) | [Delete](#) | [Renew](#)
Status: [Searchable](#) | [Make Non-Searchable](#)
Expiration Date: 4/7/15/2016
Format: USAJOBS Resume
Source: Built with USAJOBS Resume Builder

[Build New Resume](#) [Upload New Resume](#)

You have created 4 of 5 possible resumes. You are able to upload and store 5 resumes to your My USAJOBS account.

Tips

Searchable: Making your resumes searchable allows recruiters to find your resume during searches.

Renew: Selecting the Renew link resets the expiration of your searchable resume and allows your resume to be searchable for an additional 18 months.

Acceptable files: Uploaded resumes must be less than 3MB and in one of the following document formats: GIF, JPG, JPEG, PNG, RTF, PDF, or Word (DOC or DOCX). Only text-based RTF, PDF, and Word documents will be searchable by recruiters. Image files (GIF, JPG, JPEG, PNG) will not be searched.

Note: Uploaded resumes may not be accepted by some agencies' online application processes.

After correctly completing, your resume it will be displayed. You must click on under status: MAKE SEARCHABLE.

Click on to upload resume or click on Build New Resume- to start one.

You may build a resume through the USA jobs website, by clicking on Build New Resume or you can upload your own resume – by clicking on the Upload New Resume button.

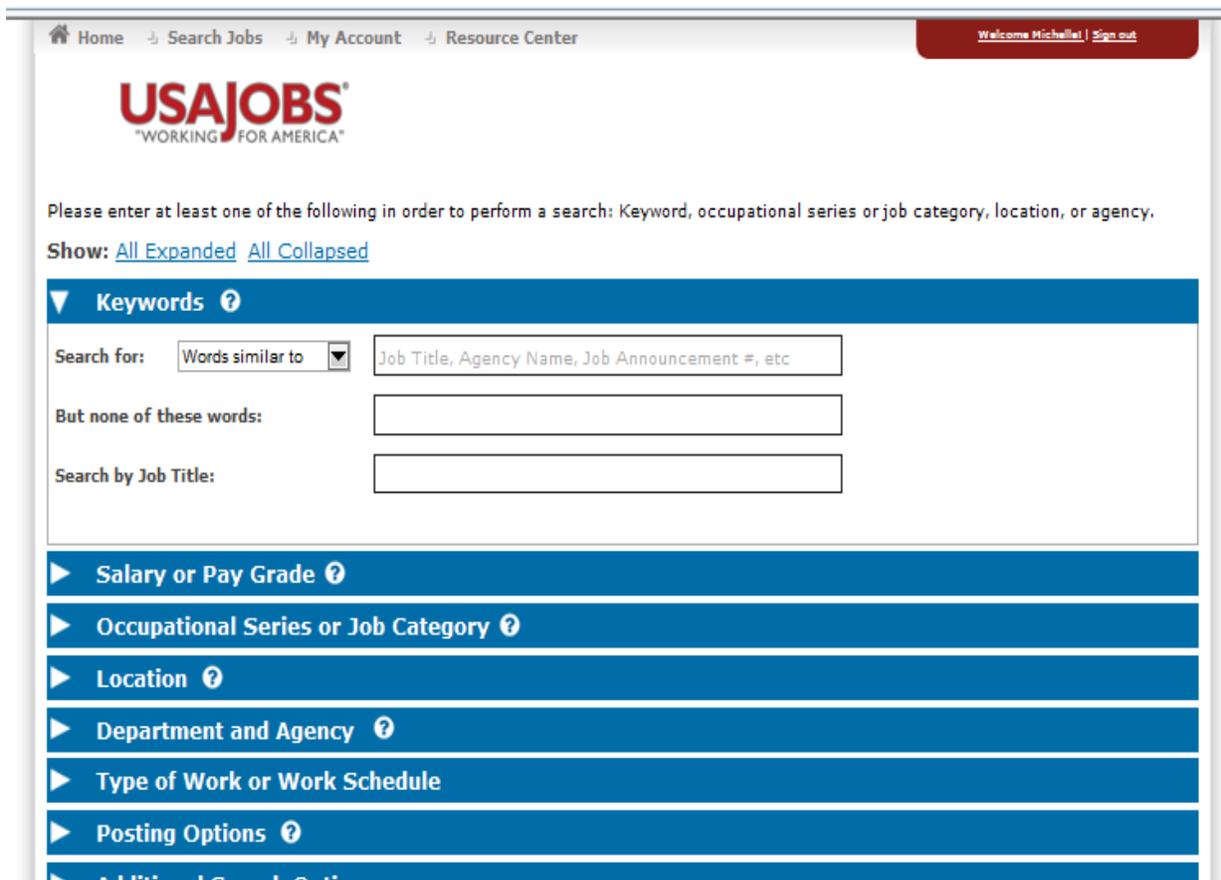
When finished, your resume will be listed – you MUST click on “**make searchable**” for it to be downloaded when applying for jobs.

You also are able to view, edit, duplicate, delete or renew your resume from this page.

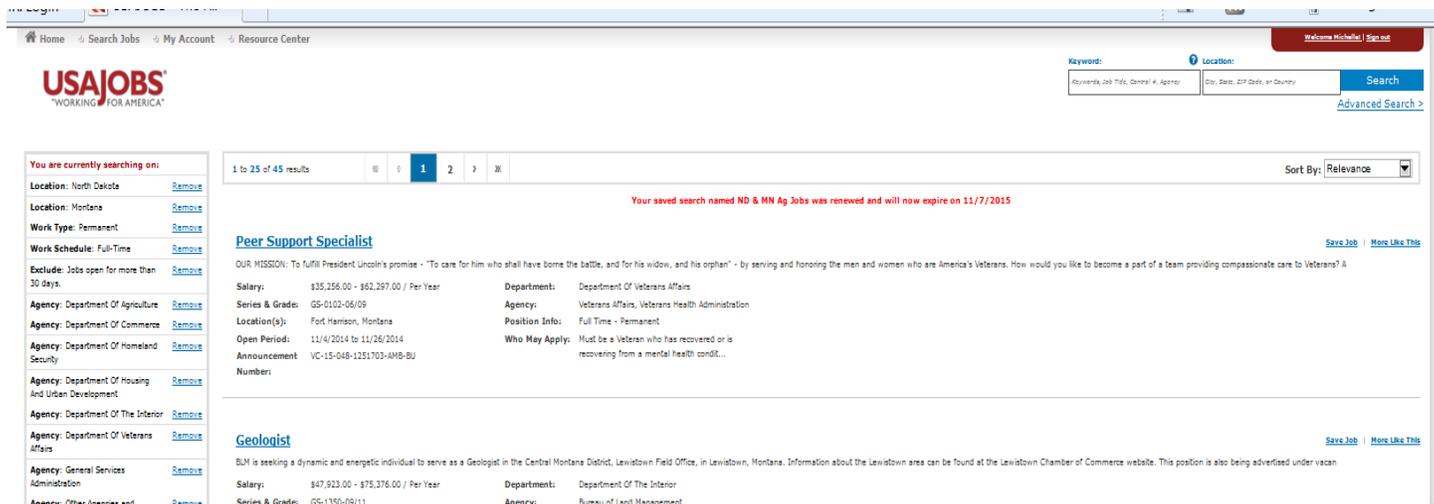
USA JOBS – APPLICATION PROCESS

Under the Saved Searches tab, you are able to set up a job search for your own desired, pay, location, agency, work schedule.

Complete your selection, name and click on Save Search or Save and View Results.



Save and View Results – will provide your search results.



The screenshot shows the USAJOBS user interface. At the top, there are navigation links: Home, Search Jobs, My Account, and Resource Center. A user is logged in as 'Michelle' with a 'Sign out' link. The main header features the USAJOBS logo and search fields for 'Keyword' and 'Location'. A sidebar on the left contains navigation options: My Account, Profile, Resumes, Saved Searches, Inbox, Saved Jobs, Saved Documents, and Application Status. The main content area displays a list of saved documents:

Document ID	Document Name	Date Uploaded
1	Transcripts - College Transcripts	8/5/2010
2	SF-50 - SF-50 - 2014	5/29/2014
3	Other - AD-435A 2013 current performance summary rating...	5/29/2014
4	Cover Letter - [Redacted]	10/28/2014
5	Other [Redacted]	10/28/2014

Below the list, a 'PLEASE NOTE' section states: 'Fields with an asterisk (*) are required fields.' The form includes a text input for 'Please enter a name for this attachment (100 characters max)*', a 'Document Type' dropdown menu (currently set to 'Cover Letter'), a 'Select Document:' dropdown menu, and a 'Browse...' button. An 'Upload' button is positioned below the form. At the bottom, a message reads: 'You have saved 5 of 10 possible documents. You are able to upload and store 10 documents to your My USAJOBS account.'

Under the Saved Documents, you will upload your transcripts, SF-50 (if applicable), performance plan, cover letter, KSA's (Knowledge, Skills & Abilities). When finished they will be displayed and can be used for any job you apply for.

Home Search Jobs My Account Resource Center
Welcome Michelle! | Sign out

Keyword:

Location:

[Search](#)

[Advanced Search >](#)

[My Account](#)

[Profile](#)

[Resumes](#)

[Saved Searches](#)

[Inbox](#)

[Saved Jobs](#)

[Saved Documents](#)

[Application Status](#)

IMPORTANT! Application Status is only available if you submit your resume through USAJOBS using the "Apply Online" button. Tracking your application is not possible if your applications have been posted directly to an agency's website or through any other job application method outside of your USAJOBS account.

Each record will be deleted 36 months after the Last Application Date. To hide applications you no longer wish to view, select the Hide link beside the application status. You may want to print this page for future reference. Click on column heading to sort by that column.

Notification Settings
 Notification Alerts enable you to stay informed of changes to your application status. Select the items that you would like to be notified of via your primary email. You may edit your preferences and unsubscribe at any time.

- When jobs I have started an application for have closed.
- When the status of an application I've submitted changes.

To hide applications you no longer wish to view, select the Hide link beside the application status. You may want to print this page for future reference. Click on column heading to sort by that column.

[View Hidden Applications](#)

Search:

Showing 1 to 1 of 1 entries Sort By:

Show entries

	Details	
Hide	County Program Technician	
	Job Number: [REDACTED]	Job State: Closed
	Pay Plan: [REDACTED]	Close Date: 10/28/2014
	Location: US Montana Forsyth	Last Apply: 10/28/2014
	Organization: Department Of Agriculture, Farm Service Agency	Last Status Update: 10/28/2014
	Status: Received	
	More Information...	

Showing 1 to 1 of 1 entries

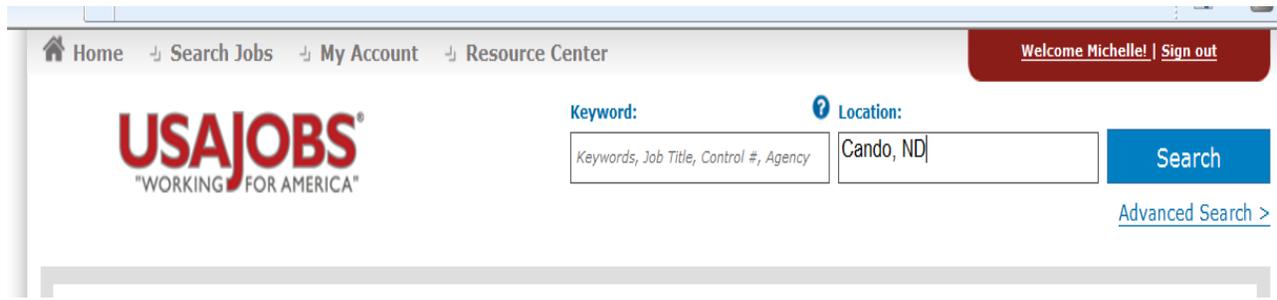
After you have started an application, they will be listed under the Application Status tab. To resume activity or check status – click on “More Information” link next to the Status.

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How to Apply?

1. Log into USA Jobs and begin with searching for the job you want to apply for.

Example -



To apply, you will click on the job title (Ex. County Program Technician)

USAJOBS
"WORKING FOR AMERICA"

Keyword: Location: [Advanced Search >](#)

[< Back to Results](#)

Overview | Duties | Qualifications & Evaluations | Benefits & Other Info | How to Apply

FSA

Job Title: COUNTY PROGRAM TECHNICIAN
Department: Department Of Agriculture
Agency: Farm Service Agency
Job Announcement Number: ND-2015-0005

SALARY RANGE: \$25,181.00 to \$50,932.00 / Per Year
OPEN PERIOD: Monday, November 10, 2014 to Monday, November 24, 2014
SERIES & GRADE: CO-1101-03/07
POSITION INFORMATION: Full-Time - Permanent
PROMOTION POTENTIAL: 07
DUTY LOCATIONS: 1 vacancy - Cando, ND [View Map](#)
WHO MAY APPLY: Open to all U.S. Citizens.
SECURITY CLEARANCE: Q - Nonsensitive
SUPERVISORY STATUS: No
JOB SUMMARY:

Go to section Job:

[Agency Contact Info](#)

Job Announcement Number: ND-2015-0005
Control Number: 386253100

After the job announcement comes up, you will click on the "Apply Online" button – on the left hand menu.

USAJOBS
"WORKING FOR AMERICA"

Keyword: Location: [Advanced Search >](#)

Please Note: If you are resubmitting or updating a previous application you must re-submit **all** required documents!

Apply Online to the following job:

Job Announcement Number: ND-2015-0005
Job Title: COUNTY PROGRAM TECHNICIAN
Grade: CO 03/07
Department: Department Of Agriculture
Agency: Farm Service Agency
Job Location: Cando, North Dakota
Closing Date: Monday, November 24, 2014

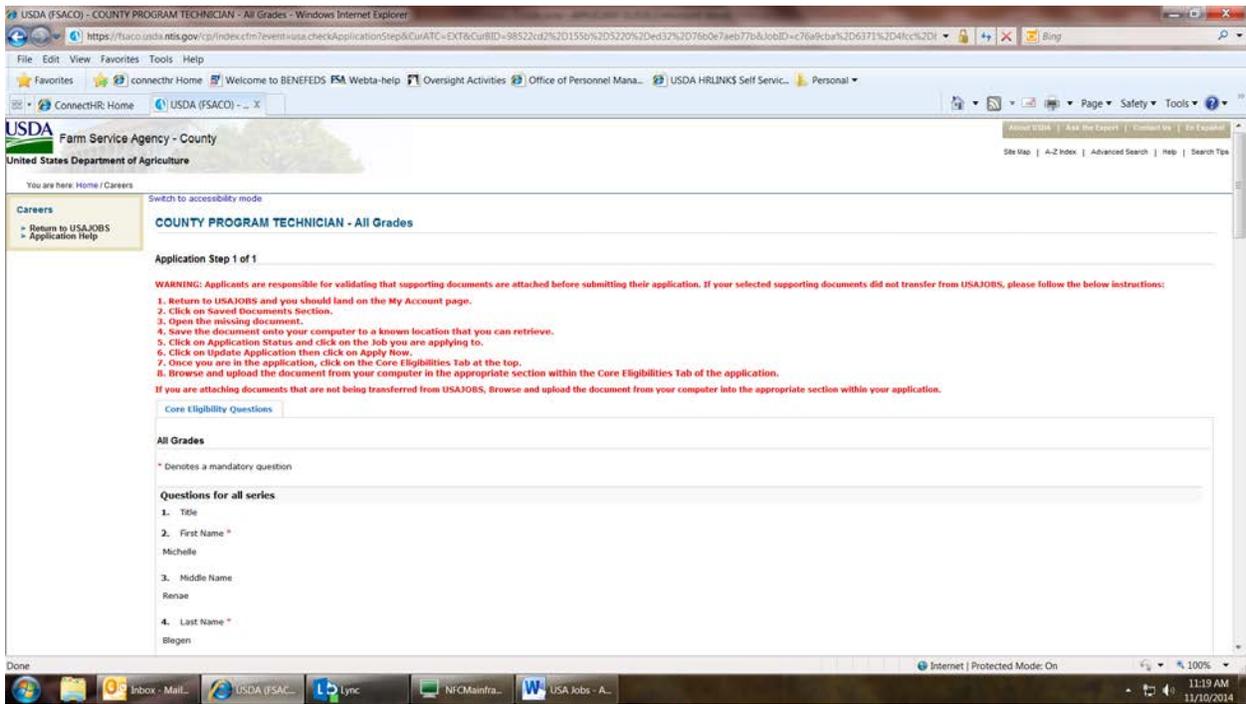
Resume - Select one of your stored USAJOBS resumes to send (or first [Save Job and Create, Edit, or Upload a resume](#)) :

2011 Resume- Admin. Assist. Position
 2012 Resume
 2013 Resume
 2014 Resume

Job announcement will be displayed.
 Select your resume or create/upload a new one.

USA JOBS – APPLICATION PROCESS

The following screen will appear, you are being transferred to the application website.



USA JOBS – APPLICATION PROCESS

USDA (FSACO) - COUNTY PROGRAM TECHNICIAN - All Grades - Windows Internet Explorer

https://fsaco.usda.ntis.gov/cpi/index.cfm?event=usa.checkApplicationStep&CurATC=EXT&CurBID=98522cd762d155b%205220%20De432%207660e7aeb77b&JobID=c76f6c6a%206371%204f%20c%20d1

File Edit View Favorites Tools Help

ConnectHR Home Welcome to BENEFEDS PSA Web-help Oversight Activities Office of Personnel Mana... USDA HRLINKS Self Service... Personal

ConnectHR Home USDA (FSACO) - ... X

Not Hispanic or Latino

23. Gender
Female

24. Are you claiming a disability?
No

24. Please provide a resume cover letter (optional)
Browse...

25. Please provide your resume for this position.
Please review your resume by clicking the link.
Your resume has been updated from USJobs. Please replace if necessary.

26. Please provide a copy of your educational transcripts that support your qualifications for the position for which you are applying.

1.	Browse...
2.	Current File: 3174280_78 ANGLCQPTS_College Transcripts.pdf Download Delete
3.	Browse...
4.	Browse...
5.	Browse...

27. Are you a current or former permanent Part Service Agency employee?
 Yes
 No

28. Provide your SP-30 or equivalent supporting documentation (To support your Federal employment status claim).

1.	Browse...
2.	Current File: 284949231_SP-30_SP-30-2014.pdf Download Delete
3.	Browse...
4.	Browse...
5.	Browse...

29. Does the USDA employ any member of your family? Family is defined as: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepmother, half brother, or half sister.
Please Select...

30. Please provide a copy of your DD-214 which shows dates of service and discharge under honorable conditions if claiming veteran's preference.

1.	Browse...
2.	Browse...

Done Internet | Protected Mode: On 75% 11:20 AM 11/10/2014

USDA (FSACO) - COUNTY PROGRAM TECHNICIAN - All Grades - Windows Internet Explorer

https://fsaco.usda.ntis.gov/cpi/index.cfm?event=usa.checkApplicationStep&CurATC=EXT&CurBID=98522cd762d155b%205220%20De432%207660e7aeb77b&JobID=c76f6c6a%206371%204f%20c%20d1

File Edit View Favorites Tools Help

ConnectHR Home Welcome to BENEFEDS PSA Web-help Oversight Activities Office of Personnel Mana... USDA HRLINKS Self Service... Personal

ConnectHR Home USDA (FSACO) - ... X

31. Please provide a completed SP-15 (Application for 10-Point Veteran's Preference) (If Claiming 10-point Veteran's Preference).

1.	Browse...
2.	Browse...

32. Please provide any additional documents you have in support of your Veterans Preference Claim.

1.	Browse...
2.	Browse...
3.	Browse...
4.	Browse...
5.	Browse...

33. Please provide a copy of your Executive Core Qualifications (Executive Service Positions Only).

1.	Browse...
2.	Browse...
3.	Browse...

34. Please provide any additional files required to support your application. Refer to Required Documents section of the announcement for a complete list of required documents.

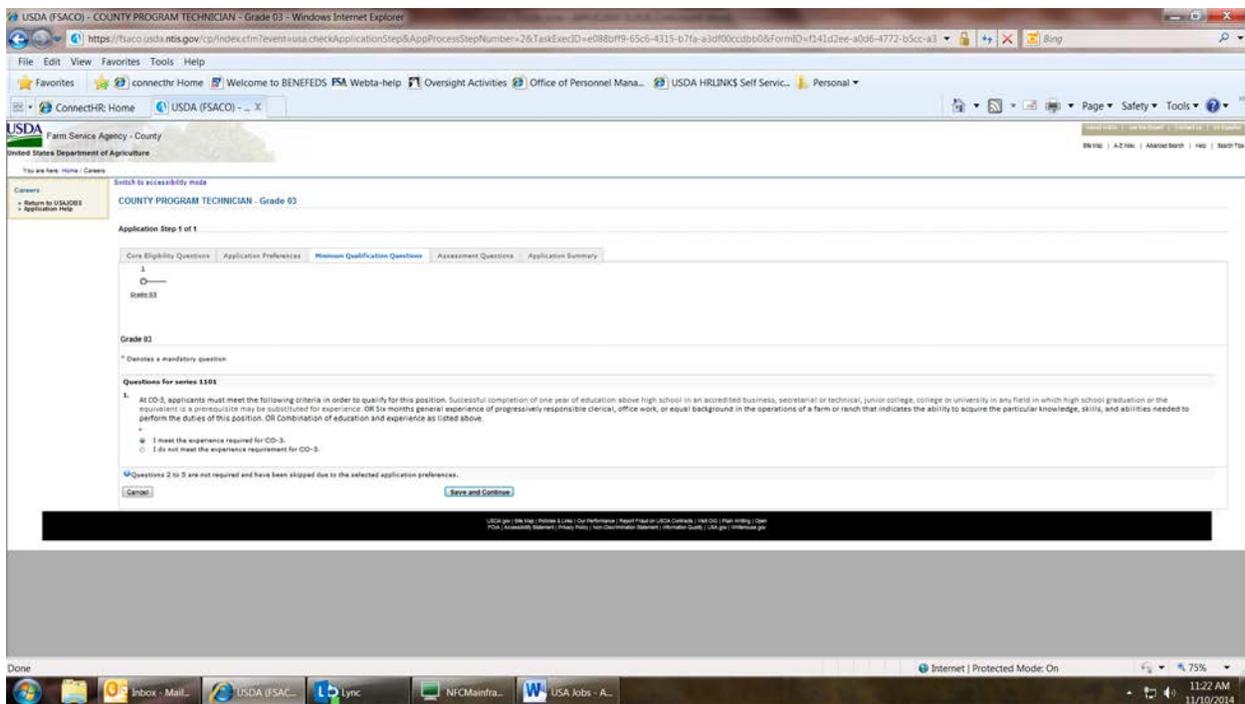
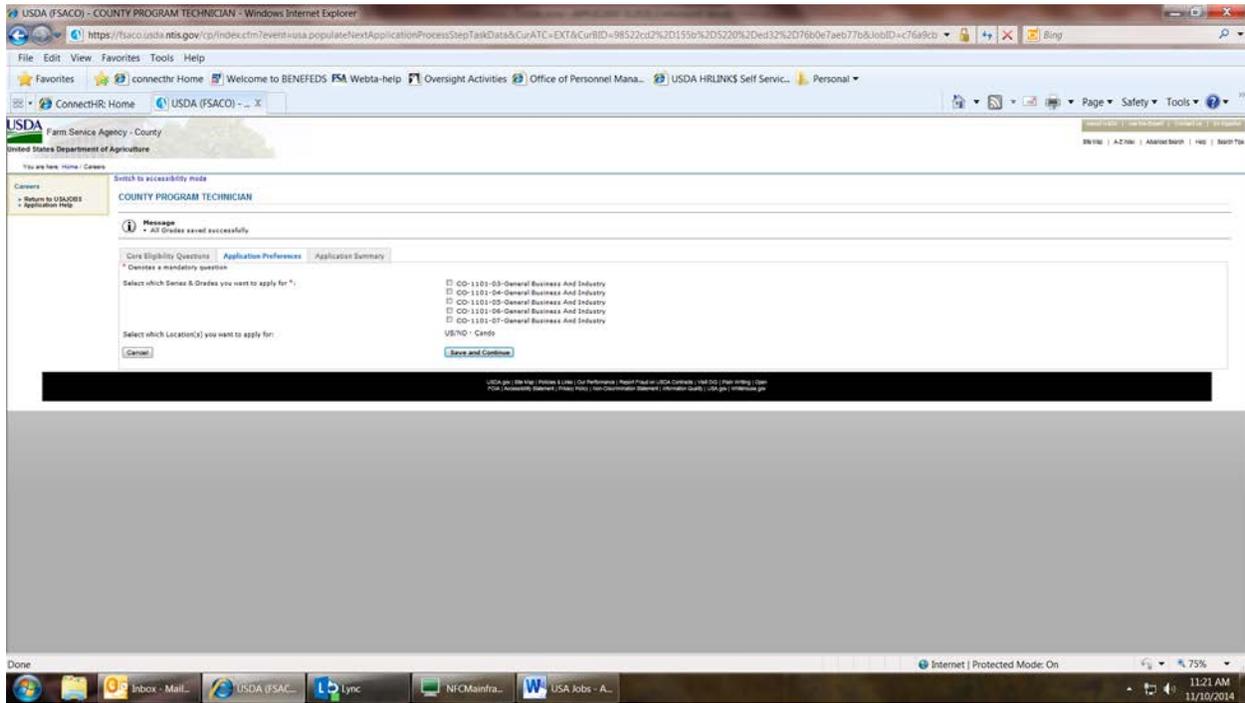
1.	Browse...
2.	Current File: 284949232_OTMIA_AD-435A 2013 current performance summary rating.pdf Download Delete
3.	Browse...
4.	Browse...
5.	Browse...
6.	Browse...
7.	Browse...
8.	Browse...
9.	Browse...
10.	Browse...

35. How did you hear about this job opportunity?
Please Select...

Cancel Save Save and Continue

Done Internet | Protected Mode: On 75% 11:20 AM 11/10/2014

USA JOBS – APPLICATION PROCESS



USA JOBS – APPLICATION PROCESS

USDA (FSACO) - COUNTY PROGRAM TECHNICIAN - All Grades - Windows Internet Explorer

https://fsaco.usda.ntis.gov/cpi/index.cfm?event=usa.checkApplicationStep&AppProcessStepNumber=3&TeskExecID=fb021ac3-3a6a-4855-844c-a3d00cd09888&FormID=a7ad65eb-1f11-4d0d-bd5e-a1

USDA Farm Service Agency - County
United States Department of Agriculture

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COUNTY PROGRAM TECHNICIAN - All Grades

Application Step 1 of 1

Core Eligibility Questions | Application Preferences | Minimum Qualification Questions | **Assessment Questions** | Application Summary

1
All Grades

* Denotes a mandatory question

Questions for all series

Ability to communicate both orally and in writing.
Ability to identify and resolve problems.
Knowledge of Farm Service Agency Farm Programs and practices.
Skill in using computers.

1. Please upload your responses to the KSA's listed above. Each KSA has a 2 page limit.

1.	<input type="text"/>	<input type="button" value="Browse..."/>
2.	<input type="text"/>	<input type="button" value="Browse..."/>
3.	<input type="text"/>	<input type="button" value="Browse..."/>
4.	<input type="text"/>	<input type="button" value="Browse..."/>
5.	<input type="text"/>	<input type="button" value="Browse..."/>
6.	<input type="text"/>	<input type="button" value="Browse..."/>

Cancel Save Save and Continue

Done Internet | Protected Mode: On 11:22 AM 11/10/2014

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https://fsaco.usda.ntis.gov/cpi/index.cfm?event=usa.showApplicationSummary&CurATC=EXT&CurID=98522c02%2D155b%2D5220%2Deed32%2D160e7aeb77b&JobID=c76e9cbe%2D6371%2D04fc1

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COUNTY PROGRAM TECHNICIAN

Message
All Grades saved successfully

Core Eligibility Questions | Application Preferences | Minimum Qualification Questions | Assessment Questions | **Application Summary**

Application Form Status: Complete but not submitted

Begin Application Submission To be considered for this position you must select "Begin Application Submission" button to advance to step 2 for final application.

Direct Summary

* Denotes a mandatory question

Core Eligibility Questions **8/8**

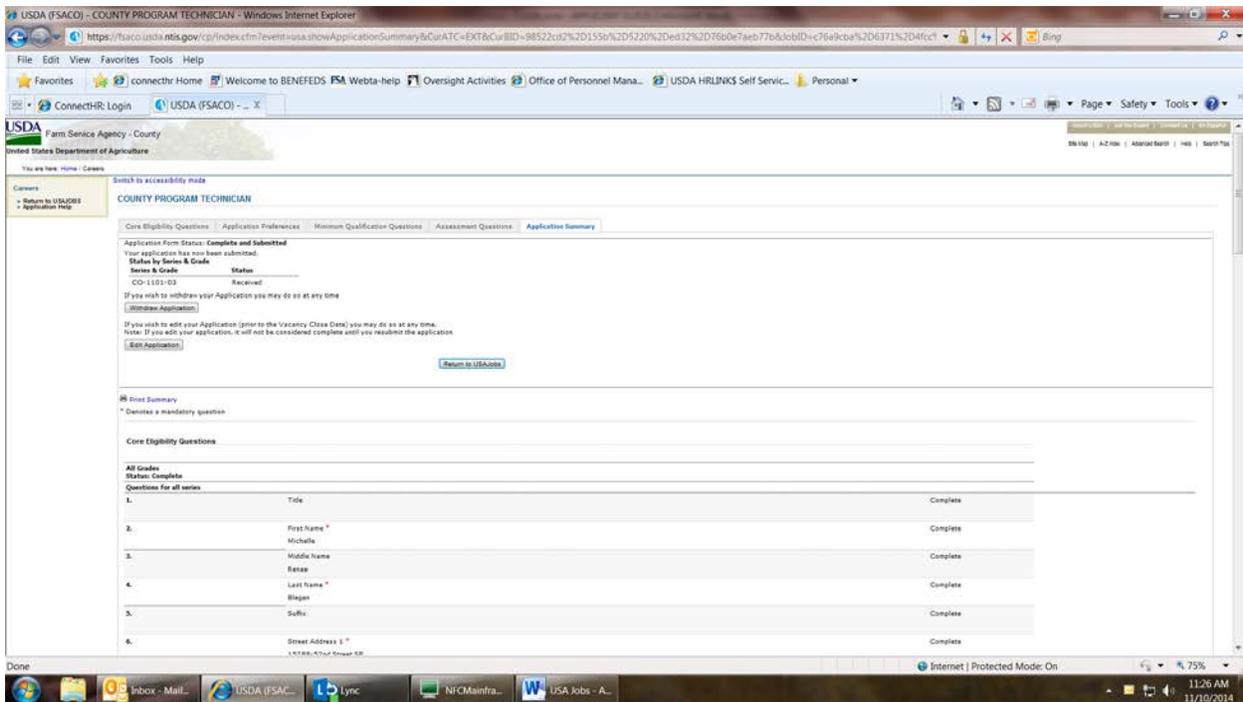
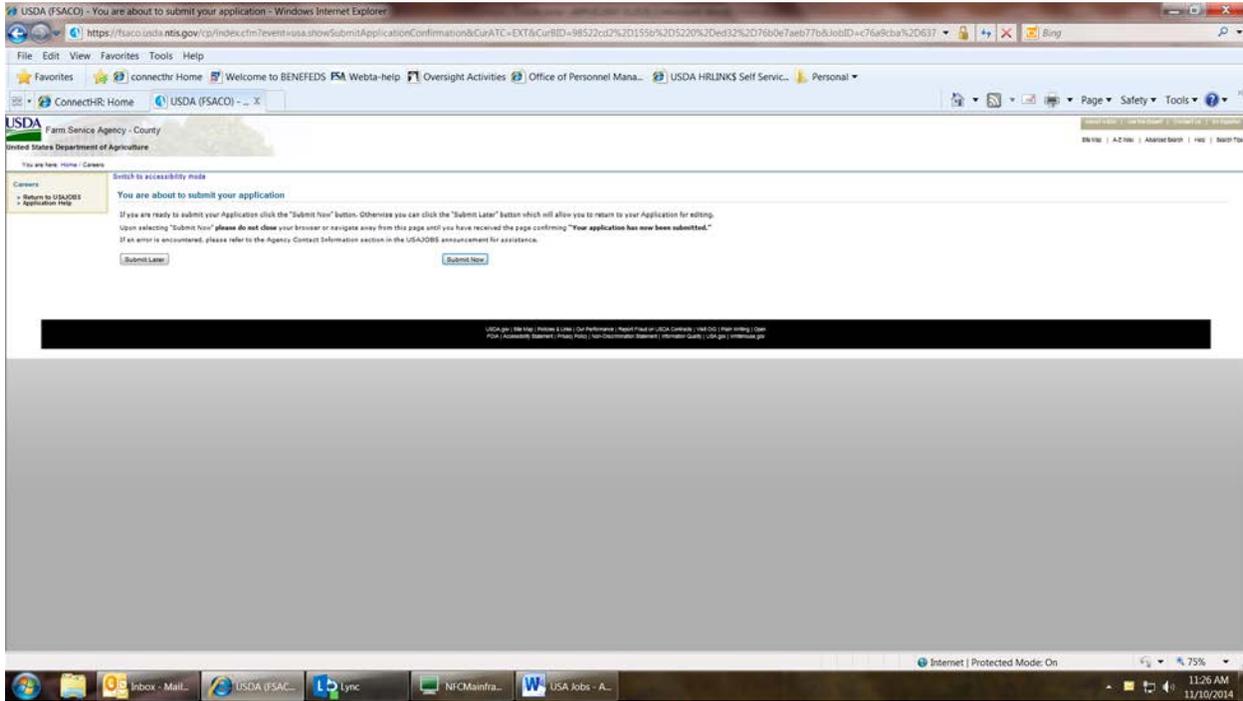
All Grades
Status: Complete

Questions for all series

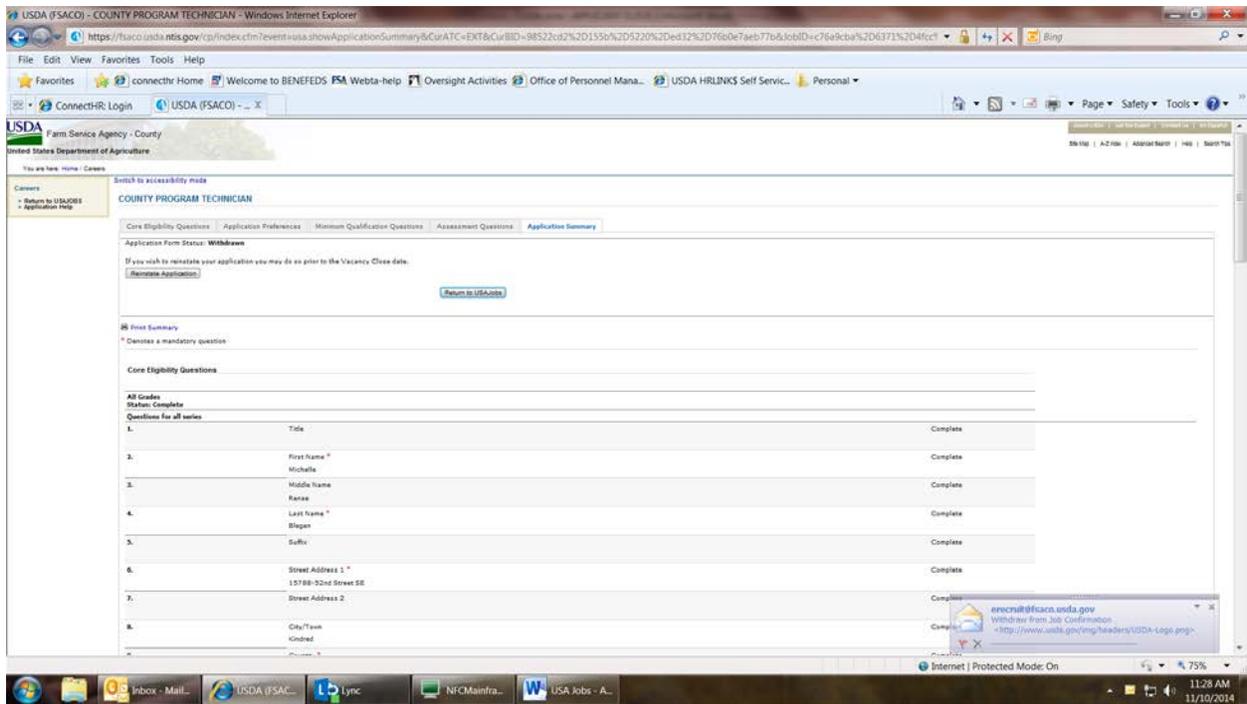
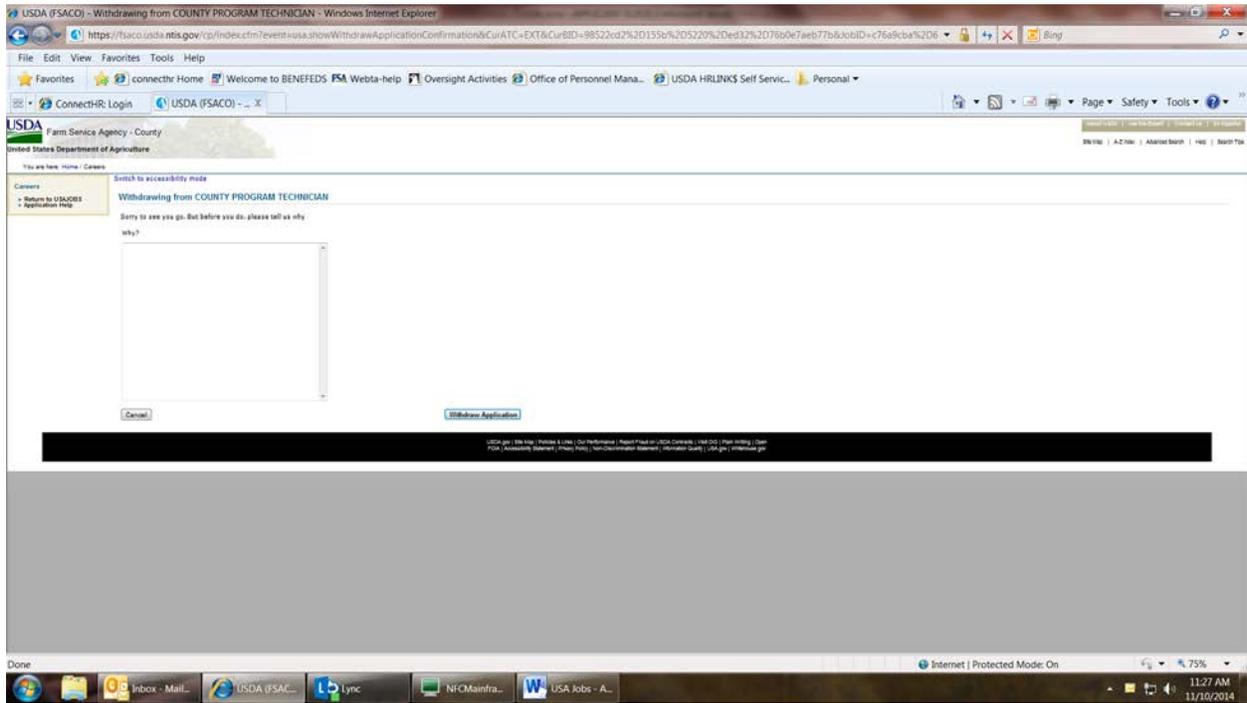
1.	Title	Complete
2.	First Name *	Complete
3.	Middle Name	Complete
4.	Last Name *	Complete
5.	Suffix	Complete
6.	Street Address 1 *	Complete
7.	Street Address 2	Complete
8.	City/Town	Complete

Done Internet | Protected Mode: On 11:25 AM 11/10/2014

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